



SUMMARY OF INSTRUCTIONS PURCHASE			
1 st BUYER – Full Name (as it appears on your passport)			Daytime Telephone No
			Mobile Telephone No
1 st Buyer – Date of Birth:			
2 nd BUYER– Full Name (as it appears on your passport)			Daytime Telephone No
			Mobile Telephone No
2 nd Buyer – Date of Birth:			
Your present address for correspondence:			
		Postcode:	<input type="text"/>
Email address:			
Address of the property you are buying :			
		Postcode:	<input type="text"/>
Will you be living in the property after your purchase?	YES/NO (if no, we will assume that the property will be rented out).		
Purchase price:	£	Is the purchase dependent on you selling another property?	YES/NO
Is the seller providing any incentives or allowances against the purchase price?	YES/NO	(If YES, please provide details)	
Do you wish to upgrade to our Platinum service (which protects you against abortive legal costs) for £50 + VAT?	YES/NO		
Has the property been extended or altered at any time in the past? (Include conservatories etc)	YES/NO	(If YES, please provide details)	
Are you taking out a mortgage to purchase the property?	YES/NO	If YES; name of mortgage lender:	<input type="text"/>
		Name of Broker:	<input type="text"/>
What is the name and address of the Estate Agents you bought through?	Agents Name:	<input type="text"/>	
	Address:	<input type="text"/>	
	1 st Purchaser		2 nd Purchaser
National Insurance No:	<input type="text"/>		<input type="text"/>
Are you:	EMPLOYED/SELF EMPLOYED		EMPLOYED/SELF EMPLOYED
Job Title:	<input type="text"/>		<input type="text"/>
Work address:	<input type="text"/>		<input type="text"/>
I/We have read the enclosed information and confirm instructions for Vincent Sykes & Higham LLP to act in connection with the proposed purchase of the above property in accordance with the Terms of Business already supplied to me.			
Each purchaser must sign this form	Signed	Signed	
	Dated:	Dated:	
We like to tell our clients about other services we offer. If you do not wish to receive any such information please tick the box on the right			<input type="checkbox"/>

Privacy Policy

This Privacy Policy explains our data processing practices and your options regarding the ways in which we use your personal information. If you have any requests concerning your personal information or any queries with regard to our data processing practice please contact us at: Data Controller, Vincent Sykes & Higham, Montague House, Chancery Lane, Thrapston, Northamptonshire, NN14 4LN. Vincent Sykes & Higham will not sell, share or transfer this information except as set out in this statement. We will use your information to improve our marketing, for administration and to provide legal services. We may pass your information internally between our own departments and externally to any successors in title to our business, to a third party where it is necessary for the performance of a contract to which you are a party, or as required by law. We may contact you by post, email, telephone or fax with news about our services and general legal developments or to ask your opinions. If you do not want to be contacted for these purposes, please make your choice by ticking the box on the Summary of Instructions Form. You have a right to access the personal information that is held about you. To obtain a copy of the personal information that we hold about you, please write to us at the address shown above, enclosing your postal details and a cheque for £10 payable to Vincent Sykes & Higham. By returning and completing this form you consent to the collection and use of your personal information in the manner set out above.